

Cockfield CEVC Primary School



Our school is Church of England Voluntary Controlled, and our Mission Statement is:-

"We share, care and learn together"





Welcome to

Cockfield CEVC Primary School

On behalf of the staff and Governing Body, I would like to welcome you to Cockfield School.

Ours is a caring school where your children will be warmly received. This prospectus is to tell you more about the school and to answer many of your questions.

The staff at Cockfield School endeavour to treat each child individually and work hard to provide a meaningful broad-based education in such a way as to motivate and involve all children.

Your child's talents and achievements will be celebrated by the whole school community and shared with you as we work in partnership to achieve the high expectations we have for children in our care.

When you have finished reading this prospectus please telephone the school to make an appointment to visit.

Yours sincerely,

Trudie Harkin, Head Teacher
Dr Norman Kelly, Chair of Governors

Telephone: 01284 828287

www.cockfieldprimaryschool.co.uk

School Values

The community of our school has chosen the Christian values that are most important to them.

Friendship: We are kind and encourage one another and help our friends. The Parable of the Good Samaritan *Luke 10:25 - 37* reminds us that friendship is a gift that should be shared with and offered to others freely and without reservation.

Perseverance: We don't give up when things look hard or tough. The Parable of the Mustard Seed *Matthew 13: 31 - 32* tells us the tiny mustard seed grows large and becomes a source of food, rest and shelter. Jesus started growing the Kingdom of God with only a few disciples. Before long many more were added. With God, all things are possible. This reminds us that from small beginnings can grow something amazing and powerful in its own way. We all have the capacity to grow and we should nurture and share our gifts

Compassion: We look after each other and share and think about how others feel. We can show that we are kind and caring by doing acts of kindness for anyone, friends, family or even people we don't know. We donate to charities. We aim to follow the example of Jesus and treat others as we would wish to be treated.

"Live in harmony with one another; be sympathetic, love as brothers, be compassionate and humble."

1 Peter 3:8

Truthfulness: We try not to lie and be honest with our friends and teachers. *John 18: 15-17* and *25-17*. Peter was concerned about how the truth would affect him and so he denied being a friend and follower of Jesus. When he realised what he had done, he wept and was overcome with sadness. This reminds us that we should be truthful in our own lives, with ourselves and with others. It is important to think about how being untruthful will affect others and ourselves.

Respect: In school adults and children show respect for each other, their belongings and the environment. We recognise everyone's contribution is important and that everyone's feelings should be considered. We remember the Bible story Zacchaeus the Tax Collector and "to treat others as you would want them to treat you." (*Matthew 7:12*)

Creativity: we look after our world; we know how important it is to take steps to prevent Climate Change. We wear our Green Blue Peter badges with pride. *Job 12:7-10* "But ask the animals, and they will teach you, or the birds of the air, and they will tell you; or speak to the earth, and it will teach you, or let the fish of the sea inform you. Which of all these does not know that the hand of the Lord has done this? In his hand is the life of every creature and the breath of all mankind."



Challenging, enriching and fun

Cockfield CEVC Primary School was founded in 1856 as a National School to meet the educational needs of the children of Cockfield. The several Victorian additions to the building gave the children facility or schooling to 14 years of age.

The school serves the needs of the 4-11 year age group from the further villages of Thorpe Morieux, Bradfield Combust, Bradfield St Clare and Bradfield St George. From September 2013, due to the introduction of the two-tier system, our Year 4 pupils stay on into Years 5 and 6. After enrolment at Cockfield, pupils usually move on to secondary education at Thurston Community College or another local High School.

There was significant remodelling and enlargement of the school during 1975/76 which involved cooperation between the community and the Education Authority. This resulted in the splendid hall which is shared between the school and the local community.

Cockfield currently has four classes.



Starting School

Children can start full-time education from the September of the year in which they turn five. Arrangements are made for the children to visit in the half term before they are due to start.

Parents who wish their child to start school full-time in either the spring or summer terms may like their child to attend on a part-time basis in our Early Years Class (mornings only) for one or two terms prior to this. Please contact the Head teacher for further details as arrangements can be made according to your child's needs.

Invitations to many of the school activities are extended to new parents and children so the move into school is smooth for everyone. A meeting is held for parents of children who are due to start their full-time education.

During this meeting parents are able to meet their child's teacher and are given information about the school and the School/Parent Partnership.

There is also the opportunity to view the school and the available resources and to raise any questions or concerns you may have.



Staff 2021

Head Teacher: Mrs T Harkin

Class Teachers: Mrs Bray..... Year R+1 in Lime Class
Miss Perkins..... Year 2 in Oak Class
Miss Leaman..... Years 3 & 4 in Willow Class
Mrs Tindall..... Years 5 & 6 in Birch Class

Teaching Assistants: Mrs Iliffe..... Year R+1 in Lime Class
Mrs King..... Year 2 in Oak Class
Mrs Humphreys..... Years 3 & 4 in Willow Class
Mrs Medcalf..... Years 5 & 6 in Birch Class

Office Staff: Mrs Webster

SENDCO Samantha Passfield

Additional LSAs Mrs Humphreys
Mrs Flounders - Mental Health & Wellbeing

Cleaner: Mrs Creasy

Midday Supervisors: Mrs Limmer
Mrs King
Mrs Flounders
Miss Trudy Mann

Links with our Church

Cockfield is a Voluntary Controlled School and, as such, maintains strong links with our local Church of St. Peter. We are an inclusive school that welcomes and respects all members of our school community.

Our Rector comes in to take assembly on a regular basis. We occasionally invite other Christian ministers to take our assemblies.

The children are also invited to celebrate special occasions in the church. All assemblies and acts of worship are made as meaningful as possible to the children's own lives and understanding.

Parents and visitors are welcome to share in school assemblies, and are invited to children's services in church. Arrangements for the act of collective worship, which is part of the daily assembly, are made in accordance with the 1988 Act.

We try to make assembly times both stimulating and reflective, encouraging the children, with the help of music, lighting, story, video, drama, poetry and artefacts, to explore important issues, and confidently form their own opinions.

The children enjoy story telling by the Open the Book team every few weeks.



St Peter's Church, Cockfield

Admission Procedures

It's very important that parents/carers of children make an application for a full-time school place for their child. Parents can apply online at: www.suffolk.gov.uk/onlineadmissions. Alternatively you can apply on a paper CAF1 application form, to be sent directly to the Admissions Team at Suffolk County Council. Forms are available from the school office.

Pupils will not be allocated a school place automatically. All parents/carers must apply for a place, even when their child receives early education or nursery provision on the school site.

Any applications made after the closing date will not be considered until those received by the deadline have been processed. Places may be limited by this time and it could be necessary for the Local Authority to offer an alternative school to the one applied for, even if the parent/carer has applied for their catchment area school.

If any parent/carer would like a CAF1 application form and an 'Admissions to Schools in Suffolk 2020/2021' booklet and/or further clarification about the admissions process, you should contact us directly on **01284 828287** or the Admissions Team on **0845 600 0981**. The CAF1 application form and 'Admissions to Schools in Suffolk 2020/2021' booklet are also available on the internet at: <http://www.suffolk.gov.uk/children-families-and-learning/>

The admission policy for disabled children is exactly the same as any other child entering the school. A disabled person is defined as a person who has a 'physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities.' The school has carried out a number of improvements to improve access and movement within the school. This includes ramps to overcome the various levels within the school and the provision of suitable toilets.

Please note: because of a change in the law we are not able to guarantee a place at the catchment school, although catchment pupils continue to have priority, as per Local Authority guidance.

Parents considering sending their child to Cockfield School are invited to visit the school before applying for a place.

Please telephone 01284 828287 to make an appointment with the Head teacher.



School Organisation

The school has four classes. The youngest children start in Lime Class, and then move through the other classes according to the numbers in the school and the date of their birthday. The composition of each class changes according to the number of children in each year group.

The children are taught by a variety of methods and groupings. We aim to be as flexible as possible in order to provide the best education we can for each individual child. Boys and girls are encouraged to work at all activities. Each child's differences are taken into account, and success judged in terms of their individual potential and performance.

The children have English and maths every day or sometimes we have a morning of maths and the next day a morning of English. Children with special educational needs are given extra help in the classroom, and their progress is regularly monitored. A well-ordered system of provision has been set up as a result of recent legislation and local guidance.

All children are given the opportunity for extension and enrichment activities but we ensure that our high achieving children are challenged and opportunities are available for them to reach their full potential. We encourage parental involvement in school and we are always looking to extend and develop this partnership, so if you would like to help us in any way, please let us know.

School Council

The School Council is made up of pupils who are democratically elected by their fellow pupils. The Council meets every few weeks with the Head teacher to discuss issues raised by the pupils.

Some comments from our School Council:

'We go to School Council meetings with Mrs Harkin to talk about things that people want in school. We asked for football goals and we raised money so we could get them.'

'We help organise special days, making posters and writing letters. We discuss ways to make the school better. We wanted to have our own assemblies, raise money for charity and have more dress down days. We have done all of this.'

'Being a School Council member is fun! We have a collection bag in each classroom and discuss new ideas in the bags.'

'We have been in the newspaper too for special events such as the Macmillan Coffee Morning and Sports Week.'



A Healthy School

We promote healthy eating through our lessons, in our school lunches and our packed lunches.

We also encourage all children to take part in daily physical activity and our sports clubs. This helps develop healthy behaviours, raise pupil achievement, reduce health inequalities and promote social inclusion.





School Clothes

It is hoped that the recommended school clothes are worn based on the school colour of burgundy.

Sweatshirts are available from [tesco.com](https://www.tesco.com) and provide the main part of the uniform. School uniform consists of a fleece, which can be worn to and from school and at break times, a sweatshirt and a white polo shirt.

Boys are encouraged to wear grey trousers and girls grey skirts or trousers. For reasons of safety, we strongly recommend low-heeled shoes. In the summer months, red gingham dresses are felt to be appropriate for girls and white 'polo type' shirts for the boys.

For P.E. and games a change of T-shirt and shorts is required and trainers for gym shoes must be worn for outside activities, also children can bring a tracksuit.

We recommend that all items should be clearly labelled or marked and held in a P.E. bag.

Earrings (except for studs) and jewellery of any kind should not be worn whilst the children are at school as this threatens their safety and that of others. Studs must be removed for P.E.

A selection of second hand uniform is available through The Friends of Cockfield School Association (FOCSA).

Please contact the school office for further details.

Our Learning Environment

Our aim is to provide a safe, happy, family atmosphere conducive to learning in its widest context. To offer children a broad and balanced curriculum which offers every individual a high standard of achievement academically, physically, socially, morally and spiritually. In our school we celebrate effort and examples of good behaviour. We recognise our school values of courage, respect, trust, justice, perseverance and friendship.

School rules are kept to a minimum and are formulated for the health and safety of the children and the efficient running of the school. The children themselves devise classroom rules. If there is a serious concern over behaviour parents will be notified.

Our policy is to work together to resolve difficulties. Our system operates on the principals of rewards and sanctions, and is based on the philosophy that every child has the right to learn and every teacher has the right to teach.

Copies of our full policy document are available on request.

In line with the Education Act of 1997, teachers and other approved staff will have a legal right to use reasonable restraint to prevent a child from:-

- committing an offence
- injuring themselves or others
- damaging property
- disrupting good order and discipline

